



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108

Phone: (734) 822-3136 • Fax: (734) 944-6103

Email: grewalm@pittsfield-mi.gov • Website: www.pittsfield-mi.gov

Office of the Supervisor

Storm Water Management Committee

Mandy Grewal
Township Supervisor

Barbara Ryan Fuller
Deputy Supervisor

Pittsfield Charter Township Stormwater Management Committee Minutes - Regular Meeting April 30, 2010

Sabrina Gross called the meeting to order at 9:02 AM at the Township Administration Building, 6201 W. Michigan Avenue, Ann Arbor, MI 48108.

Members Present:

Fredrick Flynn, Natural Resources Commission Liaison, Vice Chair; Sabrina Gross, Staff Liaison; Kurt Weiland, Building Official and Building Dept Liaison; Damien Wetzel, Township Engineer and Planning Department Liaison; Ed Swope, Code Enforcement Officer

Members Absent:

Supervisor Mandy Grewal, Chair; Deputy Supervisor Barb Fuller, Secretary; Matthew Payne, Natural Resources Commission Liaison; Mike Luptowski, Utilities Dept. Director and Liaison; Paul Montagno, Senior Planner and Planning Department Liaison;

1. Call Meeting to Order/9:02 a.m.
2. Roll Call and Introductions
3. Additions to the Agenda
 - 3.1 7.13 Ohio Stormwater Conference
 - 3.2 7.14 Adoption of revised meeting schedule
4. Public Comment I – None.
 - 4.1 Committee Response to Public Comment I – None
5. Approve Minutes of the January 26, 2010 Regular Meeting & February 28, 2010 Regular Meeting
6. 2010-2014 Storm Water Management Program Plan
(due to MDNRE prior to July 1, 2010)
 - 6.1 Proposed staff assignments for NPDES permit
Staff Liaison:
Public Education ; Public Involvement & Participation
Building Official and Building Dept Liaison:
Illicit Discharge Elimination Program; Pollution Prevention/Good Housekeeping for Municipal Operations
Township Engineer and Planning Department Liaison:
TMDL testing, Post Construction Controls, & Construction Storm Water Runoff

- 6.2 Reviewed Draft Worksheet of Stormwater Management Plan to submit to HRWC & MDNRE
Revised IDEP program on Draft Worksheet.
Added revisions to Post Construction Controls & Construction Storm Water Runoff.
Kurt Weiland & Sabrina Gross will meet with WCWRC Office to discuss Pollution Prevention/Good Housekeeping for Municipal Operations additional information to add to Draft Worksheet. Next SWMC meeting on Wednesday, June 2nd will finalize Worksheet for submittal.

7. Updates

- 7.1 Fats, Oils and Grease (FOG) Program – March 23rd am & March 24th pm
Utilities Director & WCWRC – Target: 105 food preparation businesses
Marketing – mailing, fax, and phone calls to all businesses
Updated County & DPS information
3% attended meeting
Discussed possible repeat in Fall, 2010 with focus on proposed Ordinance & penalty fees
- 7.2 Educational Workshop for HOAs about Drainage District maintenance Agreements and Inspection/Maintenance information for neighborhoods.
Discussed tentative date in fall, 2010.
- 7.3 Discussed Public involvement/engagement of Home Owner Associations (HOAs)
HOAs/organizations that responded with interest in public involvement in SWMC

Lake Forest Highlands	Lake Forest Lot Owners Assoc.
Boulder Ridge HOA	Meadow Grove Condo Board
Silverleaf Association	Arbor Woods II
Saline Area Schools	Huron Valley Complex
Ashford Village HOA	
- 7.4 Fertilizer Ordinance
Hand delivered to businesses – Staff Liaison
Distribution of fact sheets to homeowners through DPS PSCC (Coleman)
- 7.5 City of Riverview Class Action Suit – all NPDES MS4 permit holders in Class. Pittsfield Charter Township will opt-in (City of AA & County also opt-in)
- 7.7 Storm water Utility Seminar 03.26.10 update - HRWC/CDM Michigan

Discussed presentations by other community’s stormwater utilities’ financing of operations and capital improvements costs. Stormwater utility is supported by charging fees to customers; fees are reduced as residents/businesses implement rain gardens, and other BMPs.
- 7.8 EPA Audit of City of Ann Arbor (copies distributed)

Discussed audit, necessity of documenting processes and thorough recordkeeping at Township.

- 7.9 Public Education: 05.15.10 Clean-Up Day
Distribution of "Ours to Protect" SEMCOG tip cards via Utility Department
Discussed recycling of electronics and computers on 05.15.10
- 7.10 State of MI Wellhead Protection Program
Grant cycle: applications available May, 2010; deadline = 06.15.10
Discussion of Public Education Signage project to comply with Storm Water Plan topic "Stewardship & water bodies impacted" and "Hazards associated with illicit discharges" and using Implementation BMP that has longer life than print literature.

Cost = \$1,018 + installation charges.

Grant through State of Michigan Wellhead Protection Program is a 50/50 match. Possible matching funds through business partner.

Next steps: Planning Dept assistance with application and review of revisions to Signage ordinance

- 7.11 Required Pollution Prevention Training for employees/contractors

Kurt Weiland will attend free training 05.06.10 at WCWRC. Post-training, Kurt will determine best methodology to comply with stormwater permit requirement to provide training to employees and contractors.
- 7.12 Discussed TMDL Grant Workplan prepared by HRWC for Middle Huron Initiative Partners April - Dec 2010
- 7.13 Discussed Ohio Stormwater Conference
- 7.14 Adopted revised meeting schedule for 2010:

Wednesday, June 2nd 9 am

Friday, July 23, 2010. 9 am

Friday, October 29, 2010, 9 am

- 8. Unfinished Business - none.
- 9. Adjournment at 10:16 am
There was no public comment

Minutes prepared by Sabrina Gross