



Pittsfield Charter Township
Administrative Services Department

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MEMORANDUM

TO: Pittsfield Charter Township Board of Trustees
THROUGH: Mandy Grewal, Supervisor
FROM: Virginia Kingsley, Administrative Services Director
DEPT: Supervisor's Office
DATE: October 2, 2009
SUBJECT: RECOMMENDATION OF TOWNSHIP'S COMPENSATION COMMISSION

BOARD ACTION REQUESTED:

Motion to accept the recommendations of the Pittsfield Charter Township Compensation Commission.

BACKGROUND:

Pursuant to the Charter Township Act (Act 359 of 1947) and Township Ordinance, the Compensation Commission is required to meet in the odd-years and provide a recommendation to the Township Board of Trustees regarding the salaries for the offices of Supervisor, Clerk and Treasurer. Pursuant to the Charter Township Act, the Board of Trustees must take action on the recommendations of the Commission.

IMPACT ON TOWNSHIP'S HUMAN RESOURCES:

The only impact on the Township's Administrative Services Department was to provide staff support to the Commission.

IMPACT ON TOWNSHIP'S BUDGET:

By implementing the recommendation of the Township's Compensation Commission, the elected officers of Supervisor, Clerk and Treasurer will be forgoing any increase in their salaries. This measure is a cost savings measure, and in light of the current economic climate, will not cause undue burden on the Township's budget.

CONFORMITY TO TOWNSHIP POLICIES:

Pursuant to the Charter Township Act (Act 359 of 1947) Section 42.6a, the Township Board must consider the recommendations of the Compensation Commission and vote to accept the recommendations.

MEMORANDUM

To: Mandy Grewel
Supervisor, Pittsfield Township

From: Jean Connell
Vice-Chairperson, Pittsfield Township Compensation Commission

Subject: Compensation Recommendations for the Supervisor, Treasurer and Clerk for
2010 and 2011.

Date: September 22, 2009

A quorum of the Compensation Commission met at this September 22, 2009 scheduled meeting and took the following action.

Following a lengthy discussion and review of pertinent economic data and salary adjustment recommendations from selected area townships the Commission arrived at the following decision:

Motion: We propose to the Township Board that the salaries of Supervisor Mandy Grewel, Clerk Alan Israel, and Treasurer Patricia Tupacz Scribner remain flat for the next two years.

Action: Ayes 3
Nays 0
Abstentions 0
Members absent: 2

A quorum being present, the motion passed.

The net effect of this recommendation is that the salaries currently in effect for the three officials shall remain the same for the next two years.

Respectfully submitted,

Jean Connell,
Vice-Chairperson

Commission Members
Dennis Ward, Chairperson
Jean Connell, Vice-Chairperson
Thomas McDole, Secretary
Edward Shaffron
Carla Jablonski