

**Pittsfield Charter Township**  
**Summary of Minutes of the Regular Meeting of December 14, 2011**

**For the complete minutes of the Board of Trustees visit [www.pittsfield-mi.gov](http://www.pittsfield-mi.gov)**

Held at 6201 W. Michigan Avenue – Ann Arbor –Michigan.

Meeting called to order at 6:30 p.m.

**Present:** Grewal, Israel, Scribner, Brown-Harrison, Krone, Yi

**Absent:** Hunt.

**Approval of Minutes:** Approved minutes of regular Board meeting held on November 9, 2011.

**Public Hearings/Presentations/Proclamations:** Application for 12-Year Industrial Facilities Tax (IFT) Abatement Certificate of Tecumseh Products Company located at 5683 Hines Drive, Ann Arbor, MI 48108, in Industrial Development District #44 parcel number L-12-21-310-015 in the Saline School District, Resolution to approve application of Tecumseh Products Company for an Industrial Facilities Tax Exemption Certificate Res #11-60, Resolution of Appreciation to Margaret S. Burkheiser upon her retirement from Pittsfield Charter Township Res #11-61.

**Consent Agenda:** Approve payment of Payables Check #75557 - #75643 for \$156,486.03, Check #75644 - #75821 for \$158,944.18, Check #75822 - #75891 for \$898,860.28, Check #75892 - #75963 for \$681,454.68, Check #75964 - #76041 for \$393,476.77. Approve payments from Tax Checking Fund Check #20538 - #20547 for \$449,483.42, Check #20548- #20557 for \$207,290.81. Approve payments of payables through electronic transfer in the amount of \$1,148,140.79. Receive the Revenue/Expenditure Reports for October and November 2011. Receive the Activity Report from the Department of Public Safety for the period November 1, 2011 through November 30, 2011. Receive the November 2011 Activity Report from the Department of Building Safety. Receive the November 2011 Republic/Allied Waste Services rubbish collection report. Receive the December 6, 2011 Personnel Report. Receive the Environmental Recycling Activity Report for the periods October 1-31, 2011 and November 1-30, 2011. Approve payment of the FY 2010 and 2011 Ypsilanti Meals on Wheels annual contributions towards the cost of meals delivered to homebound ill and disabled residents of Pittsfield Township. Approve the tuition reimbursement request from Michael Troy, for a class during the 2011 Fall semester at Columbia Southern University as he pursues an Associate of Applied Science in Fire Science. Approve the tuition reimbursement request from Sean Gleason, for a class during the 2011 Fall semester at Columbia Southern University as he pursues an Associate of Applied Science in Fire Science. Approve the enrollment request from Michael Chevrette, for a class during the 2012 Winter semester at Siena Heights University as he pursues a Bachelor of Science Degree in Public Safety.

**Treasurer's Office:** Treasurer's Winter Tax Report.

**Clerk's Office:** Resolution to affirm Pittsfield Charter Township Ordinance 239 the Lexington Pointe at Ann Arbor Tax Exemption Ordinance Res #11-62. Receive and file Specially Designated Distributor (SDD) Liquor License for Costco Wholesale Corporation to be located at Ellsworth Road and Airport Blvd. Ann Arbor, 48108. Receive and file Specially Designated Distributor (SDD) Liquor License for Target Corporation located at 200 Waters Road, Ann Arbor, MI 48103.

**Supervisor's Office:** Authorize the Supervisor and Clerk to enter into an Agreement, subject to Township attorney approval, with A-1 Lawn Care, to provide parking lot salting and supplemental snow plowing on an as-needed basis. Approve the listed supplemental renovation request to the facility improvement project of the Department of Public Safety, at a cost not to exceed \$23,710.29. Approve the purchase of eleven (11) video cameras and a digital video recording (DVR) server for the Department of Public Safety from Erlich Protection Systems, Inc. Total cost of system and installation as outlined will not exceed \$27,185. Authorize the Supervisor and Clerk to enter into a three (3) year agreement, subject to Township attorney approval, with Omega Group, Inc. for digital crime-analysis services at a cost to the Township not to exceed \$12,760. Approve the purchase of five (5) police patrol vehicles and one support vehicle, in keeping with Township's Vehicle Policy, for the Department of Public Safety at a cost not to exceed \$192,100. Approve the purchase of a handheld Scott Eagle Attack Thermal Imaging Camera from Argus-Hazco, at a cost not to exceed \$6,625.00, plus shipping.

Approve the purchase of five (5) US Armor Level 3 ballistic tactical vests, along with five (5) US Armor ballistic helmets and one (1) ballistic protective shield with LED light attachment for police services at a cost not exceed \$17,230.00. Authorize payments to Verdeterre Contracting in the amount of \$10,558.32, and Tanner Excavating in the amount of \$11,270.00, for two (2) emergency water main break repairs. Authorize the Supervisor and Clerk to enter into an agreement with Beckett & Raeder, Inc. to design Interpretive Signage in alignment with the Michigan Department of Natural Resources (MDNR) Trust Fund grant procedures for procurement of signs for the Hickory Woods Park Phase 1b Project for a cost of \$5,800. Adopt resolution to Re-Appoint members of the Pittsfield Charter Township Road Committee Res #11-63. Adopt resolution to set the 2012 Regular Meeting Dates for the Pittsfield Charter Township Board of Trustees Res #11-64.

**Unfinished Business:** Second Reading: Amendments to Ordinance #295, Living Wage Ordinance, Section 21.01 – 21.50, particularly Section 21.03, Living Wages Required. Second Reading: Ordinance #296, Police Service Contracts and Auxiliary Police Force, including revisions to Chapter 22, Public Safety, Article II, Police Department, amending Sections 22-31 through 22-34, and Article III, Request for Police Services, Sections 22-79 through 22-100. Second Reading: Ordinance #297, Revisions to Chapter 8, Wetlands Protection Ordinance and Chapter 39, Conservation Easements. Second Reading: Ordinance #298, Prohibited Vegetation and Natural Lawn Ordinance revisions to Chapter 38, Article II, Prohibited Vegetation, amending Sections 38.32 through 38.50. Second Reading: Ordinance #299, an Ordinance creating Historic District boundaries and establishing Historic District Commission procedures, maintenance, design review, application processes, appeal, demolition, penalties, and public acquisition of resources within Pittsfield Charter Township.

**New Business:** Resolution to Amend the 2011 Building Safety Department Fund Budget and the Refuse Fund Budget Res #11-65.

**Liaisons Reports:** Supervisor Grewal gives thanks to Marge S. Burkheiser and presents certificate.

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s/Alan Israel, Clerk  
(734) 822-3120

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s/Mandy Grewal, Supervisor